

## 7<sup>th</sup> International IPM Symposium Program Committee Conference Call

August 17, 2011

**Next Call:** September 14th, 2:30 pm EST / 1:30 pm CST / 12:30 pm MST / 11:30 am PST

**Participants:** Elaine Wolff, Dawn Gouge, Naresh Duggal, Seth Dibblee, Lynn Braband, Lynnae Jess, Kaci Buhl

**Minutes:** Please send additions, corrections and omissions to Norm Leppla at [ncleppla@ufl.edu](mailto:ncleppla@ufl.edu)

1. Dawn mailed all of the letters requesting confirmation of session submissions and requested that responses be returned in 30 days. An approximately 15-day grace period has been allowed.
2. An updated time matrix for the Symposium was reviewed.
  - a. Current submissions include 52 sessions (mini-symposiums, 103 hours), 9 stand alone presentations (9 hours), 3 evening sessions, and 1 poster. The Symposium has 96 hours available in the program matrix. About 20 hours will be “freed up” if the submitters do not respond. It is not necessary yet to consider Friday morning sessions.
  - b. Pink shading in the matrix indicated that 35 submitters (19 sessions) had not confirmed the time requirements for their sessions by 8/16. Elaine will send reminders to the delinquent submitters via email. Also, members of the IIPM Symposium Program Committee will contact submitters in their organizations. After the confirmations are received, it should be possible to reduce the number of hours to 96.
  - c. Many proposed mini-symposiums will require funding that has been requested. Funding decisions will be made on about September 1<sup>st</sup> and communicated to the submitters soon thereafter. It will not be possible to fund all requests and amounts. Elaine will prepare a spreadsheet of funding requests.
  - d. We can print and display posters for colleagues who are unable to attend the Symposium. Virtual posters are being considered.
3. Tour options were updated, including the Memphis Zoo if the staff can provide a description of their pest management practices. A fee for transportation would be required. The Botanical Garden is being considered, along with industrial fumigation at the Port of Memphis.