

7th International IPM Symposium Program Committee Conference Call

September 14, 2011

Next Call: October 19th, 2:30 pm EST / 1:30 pm CST / 12:30 pm MST / 11:30 am PST

Participants: Elaine Wolff, Dawn Gouge, Naresh Duggal, Lynn Braband, Lynnae Jess, Kaci Buhl, Margaret Appleby, Mary Kay Malinoski

Minutes: Please send additions, corrections and omissions to Norm Leppla at ncleppla@ufl.edu

1. Session submissions and funding application status. Elaine provided a spreadsheet and synopsis for review by the Program Committee. Funding limitations may result in enough attrition to match requests for time to available sessions.
2. Session organizers who have not submitted plans or communicated with Elaine and time limitations (96 hours available). Approval for inclusion in the program was granted for two sessions (2 hours) that did not meet the deadline. No more requests will be considered.
3. Determine how to allocate funds (60 registrations, 90 room nights, \$25, 000). Requests were made for a total of \$116,898 (comp registration, \$19,800), (airfare, \$66,338) (mileage, \$28,000) (taxi/parking, \$2,760). Criteria were discussed for allocating funds, e.g., limit amount per person, reduce the number of room nights, cap airfare, evaluate importance to the Symposium, encourage new participants and students. A Finance Allocation Subcommittee (Norm, Margaret, Dawn, Elaine, and Lynn who will take minutes). The Subcommittee will meet September 20th at 3 pm EST to allocate funds to applicants. The amount of funding and potential support should be clarified in the announcement for the next Symposium.
4. Additional agenda items. Consider not providing a hard copy program for the Symposium. This will be suggested to the Steering Committee on the October 13th conference call. We will consider posting the program book only online. This should be indicated on the registration form, if approved.
5. Additional agenda item. The poster session/social will be scheduled at 5:30 pm to 7:00 pm with group meetings at 6:30 pm to 7:30 pm or later. The meeting agenda will be altered to indicate these times.
6. Lynn will arrange the next conference call.